

Request for Proposal for Preparation of
Detailed Project Report (DPR) with
planning, design, drawing, estimation &
supervision (monitoring) etc. for
Establishment of Ganga
Biodiversity Park at Kalna,
Purba Bardhaman, West Bengal

West Bengal Biodiversity Board
Department of Environment, Govt. of West Bengal
Prani sampad Bhaban (5th floor), LB 2, Sec- III,
Salt Lake City, Kolkata – 700 106
www.wbbb.wb.gov.in



WEST BENGAL BIODIVERSITY BOARD
(Department of Environment, Government of West Bengal)

E_NIQ No: WBBB-02/2024-25

Date: 05/12/2024

INVITATION FOR SUBMITTING THE REQUEST FOR PROPOSAL (RFP)

West Bengal Biodiversity Board (WBBB) invites online Request for Proposal (RFP) for selection of a Consultant/ Architectural Firm to prepare a Detailed Project Report (DPR) and to monitor its execution process for the establishment of “Ganga Biodiversity Park at Kalna, Purba Bardhaman, West Bengal”.

The RFP will be submitted on e-tender portal <https://wbtenders.gov.in/> on or before 12/01/2025 by 5.30 PM. Earnest Money Deposit (EMD) for the RFP is ₹50,000/- (INR Fifty Thousand Only). The detailed information is available on e-tender portal <https://wbtenders.gov.in> and Environment Department website at www.environmentwb.gov.in, www.wbbb.wb.gov.in.

Any further clarifications regarding RFP can be obtained from the office of the West Bengal Biodiversity Board during office hours.

Member Secretary
West Bengal Biodiversity Board

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WEST BENGAL BIODIVERSITY BOARD
(Department of Environment, Government of West Bengal)

E_NIQ No: WBBB-02/2024-25

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Request for Proposal (RFP)

Purpose of this document is to invite Request for Proposal (RFP) from potential Firm/Company/Trust/Organization/Govt. sector organization (State or Semi State Govt. Agencies) (hereafter, applicant) to serve as a consultant to prepare the Detailed Project Report (DPR), BOQ preparation and to monitor its execution process etc. and other facilities for awareness generation, by providing hand-holding technical support to executing agency for the establishment of Ganga Biodiversity Park, Kalna project. The applicant should have a track record of technical competence, expertise and experience in preparation of DPR for Biodiversity Parks, Nature Interpretation Centre constructions, tourism/ ecotourism project in wetland areas/ forest/ zoo/ wild animal safari park, nature park ,riverine jetty/ wharves project, protected area/ buffer area projects, flood plain restoration project, grassland/ riparian zone projects or forest community projects, biodiversity and environment-friendly infrastructure development activities, in the development of Bio-diversity Parks or similar projects/ schemes of Central/ State Government. WBBB considers following as similar projects:

- Nature Park / Ecotourism Project/Nature Interpretation Centre
- Protected Area/ Buffer Area Project
- Flood Plain Restoration Project
- Grassland / Riparian Zone Project
- Forest Community Project

WBBB reserves the right to reject all or any of the submissions without assigning any reasons.

The interested applicant who is submitting the RFP shall bear all costs relating to the preparation and submission of the RFP. The applicant shall also bear all costs relating to any demonstrations or presentations pertaining to the RFP, which may be required by WBBB.

WBBB may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP.

Member Secretary
West Bengal Biodiversity Board
Department of Environment, Government of West Bengal



WEST BENGAL BIODIVERSITY BOARD

(Department of Environment, Government of West Bengal)

E_NIQ No: WBBB-02/2024-25

Date : 05/12/2024

Invitation for submitting Request for Proposal

West Bengal Biodiversity Board (WBBB) invites on line REQUEST FOR PROPOSAL (RFP) for selection of a consultant from State of West Bengal originated and established Firms/Companies/Trusts/Organizations/ Govt. sector organizations (State or Semi State Govt. Agencies) for planning, design, drawing, preparation of Detailed Project Report (DPR), BOQ preparation and to monitor its execution process by providing hand-holding technical support to executing agency for the establishment of “Biodiversity Tourism Park at Kalna, Purba Bardhaman, West Bengal”.

The RFP document containing the details of qualification criteria, submission requirement, technical details (Concept note, Technical Report and Proposed activities), and scope of work with other related information is available on e-tender portal <https://wbtenders.gov.in> as well as on the WBBB website www.environmentwb.gov.in , www.wbbb.wb.gov.in. Applicants having a track record of technical competence, expertise and experience in Biodiversity Parks, Nature Interpretation Centre constructions, Tourism/ Ecotourism project in wetland areas/forest/zoo/wild animal safari park, nature park, riverine jetty/ wharves project, protected area/buffer area projects, flood plain restoration projects, grassland/ riparian zone projects or forest community projects, Biodiversity and environment-friendly infrastructure development activities, and willing to undertake this project may upload completed RFP on e-tender portal www.wbtenders.gov.in on or before 12/01/2025 by 5.30 PM. Earnest Money Deposit (EMD) for the RFP is ₹50,000/- (INR Fifty Thousand Only). EMD will be accepted on line bye-tender gateway.

Summary of e-RFP

| Sl. No. (1) | Description of work (2) | Earnest Money Deposit (EMD) (3) | Rate to be Quoted by Bidder excluding GST and all other statutory (4) | Time of Completion(5) |
|-------------|---|---------------------------------|---|-----------------------|
| 1 | Consultancy Services for the planning, design, drawing, preparation of Detailed Project Report (DPR), BOQ preparation and supervision, etc. for Establishment of Ganga Biodiversity Park at Kalna, Purba Bardhaman, West Bengal | ₹50,000/- | To be quoted in INR excluding GST and all other statutory charges | 2 Years |

Note: Enlisted agencies under MSME and NSIC organizations for Consultancy services / Project Management or similar nature of works are exempted for submission of EMD. However, such agencies shall have to submit the relevant documents.

Important time lines of the project are given below:

| S. No. | Description | Date |
|--------|---|----------------------------|
| 1 | Date of uploading of e-RFP & other Documents (online) | 10.12.2024 Time: 9.00 a.m. |
| 2 | Document download start date (online) | 10.12.2024 Time: 9.00 a.m. |
| 3 | Document download end date (online) | 12.01.2025 Time:5.30 p.m. |
| 4 | Last date of submission of Pre-bid queries through Email address (email ID: biodiversity.wbbb@gmail.com) | 16.12.2024 Time: 5.30 p.m. |
| 5 | Pre-bid-Conference (Conference Room of Environment Department, Govt. of West Bengal) | 17.12.2024 Time: 2.30 p.m. |
| 6 | Pre-bid amendment/clarification upload | 19.12.2024 Time: 2.30 p.m. |
| 7 | Online bid submission start date & time | 26.12.2024 Time: 9.00 a.m. |
| 8 | Online bid submission end date & time | 12.01.2025 Time: 5.30 p.m. |
| 9 | Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officers) | 14.01.2025 Time: 5.30 p.m. |
| 10 | Date of presentation of applicants | 16.01.2025 Time: 2.30 p.m. |
| 11 | Date of uploading list for qualified bidder in technical bid | To be notified later |
| 12 | Date for opening of Financial Proposal (Online) | To be notified later |

The details of all approved decisions pertaining to this RFP will be published one-tender portal www.wbtenders.gov.in and the Environment Department website: www.environmentwb.gov.in and also in www.wbbb.wb.gov.in

Duly completed RFPs should be submitted online on or before the due date at www.wbtenders.gov.in. RFPs received without copies of relevant documents (as required) will not be considered and shall be summarily rejected. Any further clarifications regarding this RFP can be obtained from the office of the undersigned during office hours.

Correspondence: West Bengal Biodiversity Board, Department of Environment, Government of West Bengal, Prani Sampad Bhawan (5th floor) LB - 2, Sector - III, Salt Lake City, Kolkata- 700106, West Bengal, India

E-mail: biodiversity.wbbb@gmail.com

Phone: (033) 2335 2731/5954

Member Secretary
West Bengal Biodiversity Board

Important:

Bidders are expecting to examine bidding documents carefully and requested to have received and read all documents. It shall be the responsibility of the bidder to request copies of any missing document if any. Failures to do so will be at the bidder's risk.

Brief Information regarding project

A. Background and concept

Hon'ble National Green Tribunal vide its verdict (673/2018) directed for setting up of Biodiversity Parks along the banks of river Ganga, its various tributaries and other selected rivers in West Bengal. Besides restoration of riverine ecosystem one of the main objectives of such initiatives is to remove encroachment from the river banks. The Gangetic plains provide small island like land masses, ideal for creation of biodiversity parks. These lands are govt. owned lands and have the potentialities to promote conservation programme in the form of Gangetic Biodiversity Parks. Moreover, the local authorities, officials of panchayats and local people have shown immense interest for creation of such parks which would have a significant bearing on the livelihood of local communities.

The current initiative is planned to be created on a land mass of around 2 sq. km. area in Kalna of Purba Burdwan. The various components (apprx. 20 different components) that have been identified during several site visits are - **floodplain forest on the elevated ridges, roosting place for migratory birds, bamboosetum, aquatic garden, butterfly park, medicinal plant garden, plant nursery, treatment of outflowing water from the wetlands falling into Ganga by Bio-remediation method, nature interpretation center, aqua trail, agro-biodiversity park with provisions of livelihood etc.**

For creation of this entity a detailed DPR is imperative to streamline the initiative. This report needs to be prepared through skilled technical expertise in the related field. Engagement of such agency needs to be done through standard tendering process as per the norms of Govt. of West Bengal. Further, all expenditure will be incurred as per West Bengal State Finance Rules and the General Finance Rules.

The purpose of the current requisition is to prepare the DPR document for initiating the tendering process for establishment of the Ganga Biodiversity Park, Kalna and supervision etc. for Establishment of the park and other facilities for awareness generation.

B. Project Objectives

The proposed Park is to be developed as a state-of-the-art Biodiversity Park. The park would be developed comprehensively so as to fulfill the following objectives-

- Restoration and conservation of Gangetic riverine system;
- Restoration of biodiversity (e.g. plants, crops, butterflies, fishes etc.);
- Involvement of local people and livelihood promotion maintaining the biodiversity components and its services;
- Developing a sustainable economic model of the area.

C. Scope of Work

Scope of work will be based on concept note and proposed activities for the establishment of Biodiversity Park, Kalna. Some important aspects are presented below:

1. A brief introduction to the Project. This should contain the background on the ecological issues of the stretch of river selected, and how Biodiversity Park would address the issues leading to the rejuvenation of the river stretch, and the benefits that the project can deliver to local communities. It should also include geomorphology and the hydrology of the river reach, in particular inflows and outflows.

2. Contour map of the selected stretch with details in the upstream and downstream and upland area on either side of river banks; latitude and longitude, and topography of the selected site; demarcation of the area for Ganga Biodiversity Park on contour and also on Google Earth maps should be given.
3. Description of site characteristics including the flora and fauna of upland area and embankment, details of floodplain landscape elements, riparian zone, in-stream characteristics such as flow rate, volume of water, depth of water, water quality, extent of fishing, aquatic flora and fauna, number of storm drains that carry sewage that enters into wetlands/ rivers, presence of wetlands/ swamps/ marshes/ lakes, and if present details of their vegetation and ecology, and land use of the site should be provided. It should also include information related to: (i) its historical and cultural significance of the rivers cape/ landscape/ wetland of that particular site; (ii) its environmental significance in terms of maintaining the balance of a healthy ecosystem; (iii) its ecological significance in terms of dependence of different life forms -aquatic and terrestrial biodiversity; (iv) its subsistence livelihood dependencies; (v) various climatologically challenges the river is facing; (vi) various man-made challenges the river is facing.
4. **Estimates for development of Nursery, which include costs of jute bags, earthen pots, garden implements, a bore well, a poly house and fencing etc. and portable-cabin should be given.**
5. **Estimates for desilting or creation of wetlands/ marshes/lakes/swamps and use of desilted material for landscaping around the project area (no transportation cost except in cases where it will be needed) should be provided.**
6. As far as possible eco-friendly materials may be used for any construction purpose.
7. Estimation for the channelization and creation of treatment wetlands for treating stream water should be given.
8. Estimates for developing network of trails with eco-friendly materials.
9. Cost of purchase of saplings from Forest Department nurseries and other government nurseries for plantation should be given.
10. Wages for manpower to develop and manage the Ganga Biodiversity Parks, Kalna.
11. **The DPRs should also include annual Operational and Maintenance (O&M) costs. Wetland and lakes should be provided.**
12. Costs of construction for developing various facilities to be estimated.
13. The duration of the project should not be more than three years.
14. **Consultant shall provide technical support and advisory services during the execution of the proposed work as per DPR.**
15. The proposed area is Islands over river Hooghly, therefore the DPR should be prepared by understanding the relevant rules.
16. The Consultant shall map and identify local stakeholders and communities, including those likely to influence, contribute and be affected by the proposed interventions. The Consultant will also gather stakeholders' suggestions, insights and concerns to give due consideration to them in the DPR.

17. The Consultant shall prepare a Detail Project Report (DPR) of the Park and an action plan by including all desired parameters/ specifications of proposed activities. The DPR will also include details of appropriate places identified by the consultant in consultation with WBBB, to implement each activity in the proposed park area.
18. The Consultant shall develop a timeline to implement and monitor proposed activities at each phase of work as per DPR.
19. The Consultant with prior approval from the WBBB may make alterations/ amendments in the proposed plan during the monitoring process, and for any other specific works/ activities identified at the time of the actual implementation of activities in the area.
20. The consultant should study the operational and sustainability aspects of the Ganga Biodiversity Park and include the institutional arrangement for sustainability and various standard operating procedures in the DPR.
21. Preparation of tender document and agreement document for selection of the executing agency.
22. SWOT Analysis - (Strengths-Weaknesses-Opportunities-Threats) Existing services reference to special areas, if any.

D. Detailed Project Report (DPR) Guidelines

The consultant will prepare DPR with the following guidelines -

a. DPR preparation

1. The DPR will be prepared with complete technical and financial details including an area-specific approach, along with the creation of nature-supporting green/ sustainable infrastructure and their alternatives.
2. The consultant will also identify if there is any adverse impact due to proposed interventions such as loss of immovable assets, natural habitats, livelihood or sources of livelihood or any other negative impact, including quantification of impacts and specific mitigation measures. Based on the degree of impacts, as per the requirement of the project, key note of environment impact assessment plan through preparing Tree Assessment Schedule (TAS), key note of social and environmental screening, SWOT analysis, risk identification, as well as safeguards plans and strategies for rehabilitation, mitigation and management plans, wherever necessary need to be included in the DPR.
3. DPR should include exact topography of the proposed area, micro detailing of all architectural, engineering, civil, conservation (flora and fauna), hydrology, soil structure and rehabilitation work to be financed under the sub-project, including use of special design and materials. Preparation of micro detailing also should consider surrounding socio-cultural, economic and ecological features, site survey and consultations. Key aspects which are to be included are the drawings for estimate with all relevant engineering (Civil and Architectural) specifications.
4. DPR should include parking facilities, landscaping, signage, street furniture and any other facility as required.

5. The DPR will also include all relevant soft aspects aimed at sustainable management and long-term maintenance of the works and their surroundings.
6. DPR should include details of economic linkages with local communities and their management strategies with required training programs, branding and promotion.
7. The micro detailing may lead to tailored specifications in terms of design, materials and workforce for the later execution of works. Special attention should also be given to appropriate technologies, techniques and local materials for ease of maintenance and operation of the facilities financed under the sub- project.
8. The broad output for preparation of landscape, architectural, horticultural, environmental design and details would include site plans, schematic drawings, architectural drawings and designs/drawings for structural, electrical and plumbing works.
9. Cost estimates including detailed specifications will be provided for all the proposed works and activities. The capital and operational costs will be estimated based on the sub-project specifications.
10. DPR should also include the following components.
 - a) **Viewing Gallery** comprising panels highlighting the ecological, socioeconomic and cultural aspects. Desks fitted with adequate displays, bird identifications books and wooden benches should be constructed along the gallery.
 - b) **Watch tower** to enable visitors to have a view of the landscape. The watchtower would be equipped with binocular facilities.
 - c) **Nature trails** walkway trail are proposed.
 - d) **Souvenir Shop** for visitors to take away on payment basis as memorabilia from the visit.
 - e) **Picnic spot**, cafeteria/restaurant is to be proposed on the Island.
 - f) **Parking area** is to be set up near main road.
 - g) **Boating Activity** to be proposed around the island.
- b. The DPR needs to be prepared by considering all the issues related to the development of Ganga Biodiversity Park, Kalna in the following formats:

| Sr.no | Contents |
|-------|---|
| 1. | Introduction |
| 2. | Background & broad project rationale |
| 3. | Project objectives, concept and scope |
| 4. | Project Component, Sub-component with the institutional framework |
| 5. | Project phasing (Implementation Strategy with approach and Methodology) |
| 6. | Project Operation and Maintenance (O&M) framework and planning |
| 7. | Project cost-Project financial structuring |
| 8. | Project benefits assessments |
| 9. | Sustainability Mechanism |
| 10. | Environmental and social screening and analysis |
| 11. | Implementation and Monitoring strategy framework |
| 12. | Suggestions and Other issues/items * |

***Consultant should enrich the project by including suggestions and other relevant issues/ items in the DPR based on its experience, exposure and expertise.**

E. Deliverables

a. DPR Component

Consultant will submit DPR, designs, cost estimates, tender and SLA documents in soft and hardcopies. Soft copies must be in PDF or other universally readable formats. Printed versions should be submitted in 3(three) copies. WBBB may alter or extend this requirement if need arises. Followings a tentative list of deliverables:

1. DPR as per guidelines detailed in this document.
2. Landscape, architectural, biodiversity conservation and related environmental designs with details including:
 - a. Site plans, schematic conceptual drawings
 - b. Landscape planning, design and drawings.
 - c. Architectural Concept and presentation
 - d. Architectural detailed working drawings as per requirement.
 - e. Structural Design and Drawings.
 - f. Electrical Design and Drawings.
 - g. Plumbing Design and drawings.
3. Cost estimates including detailed specifications
4. Tender document and Service Level Agreement (SLA) document for selection of execution agency

b. Monitoring and Evaluation Component

Consultant will submit Technical and Financial Review reports, Variance Analysis, Project deviations and related recommendations, Minutes of Meetings, etc. for technical support and advisory services during project execution. Formats and frequency of these reports will be devised in consultation with WBBB, Project Implementing Agency and Project Executing Agency.

F. Pre-bid meeting and Field Visit

A Pre-bid meeting will be scheduled at the office of WBBB to communicate the concept of the proposed project, clarify the doubts of applicants and collect inputs, if any, for enriching the RFP. The Applicant shall intimate to the email of WBBB at biodiversity.wbbb@gmail.com or biodiversity.wbbb@nic.in regarding his/ her participation in the Pre-bid conference at least one day before the date of conference, in the following format. A field visit may be considered if felt necessary by the State Board.

| | |
|---|--|
| Name of applicant | |
| Name of representative | |
| Contact no & Email ID of representative | |

G. Period of Contract

a. Preparation of DPR and Preparation of Tender Document and Service Level Agreement (SLA) Document:

The period of the contract of engagement/ appointment as a consultant is for a period of **One Hundred Twenty days (120 days)** for submitting DPR, Tender Document, Service Level Agreement (SLA) Document and other required documents on mutually agreed terms. This period shall commence from the date of signing of the agreement.

b. Monitoring and Evaluation of Execution of Project:

The period of contract of this phase will be same as the period of execution of project. Services of the Consultant shall be rendered to the Project Implementing Agency (PLI) during the entire execution phase of the project as per the requirement of the project and services demanded by the WBBB.

The contract can be terminated by either party (Consultant and WBBB) with a notice period of 30 days (thirty days). But not before the submission and acceptance of the primary deliverable (DPR, tender document and service level agreement for executing agency).

H. Conditions under which RFP Issued

1. The RFP is not an offer and is issued with no commitment. WBBB reserves the right to withdraw RFP and or vary any part thereof at any stage. If it becomes necessary to revise any part of this RFP or if additional data are necessary for an exact interpretation of provisions of this RFP prior to the due date for receipt of proposals, notification and further changes will be updated only on the website of Environment Department. WBBB reserves the right to extend the due date for accepting proposals to accommodate such interpretations or additional data requirements.
2. WBBB further reserves the right to disqualify any applicant at any stage.
3. Preparation of DPR and Project Execution are independent activities. Execution of the project depends on the discretion/ approval of environment Department, Government of West Bengal.

I. Expenses for Preparation of Proposal

The applicant shall bear all costs associated with the preparation and submission of its Proposal. The cost incurred by the agency for submitting this RFP will not be reimbursed in any circumstances by the WBBB.

J. Earnest Money Deposit (EMD)

- a. Applicant should submit EMD amount of ₹ 50,000/- (INR Fifty Thousand Only) through on line e-tender gateway (No bank interest will be paid when EMD is returned to applicant). EMD is refundable after final selection of consultant for the award of the project and signing of the agreement.
- b. During RFP processing or after the award of RFP, if the applicant denies participation or withdraws his proposal, the EMD amount will be forfeited by WBBB.

K. Payment Method:

a) Payment by Net Banking (any listed bank) through Bank Payment Gateway

- On selection of Net Banking as payment mode, the bidder will be directed to Bank Payment Gateway webpage where he will select the bank through which he wants to do the transaction.
- Bidder will make the payment after entering his unique ID and password of the bank to process the transaction.
- Bidder will receive a conformation message regarding success / failure of the transaction.
- If the transaction fails, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS / NEFT

- On selection of RTGS/NEFT as payment mode, the e-Tender portal will show a pre-filled Challan having the details to process RTGS/NEFT transaction.
- The bidder will print the challan and use the challan and use the pre-filled information to make the RTGS/NEFT payment using his Bank Account.
- Once the payment is made, the bidder will come back to the e-Tender Portal after expiry of a reasonable time to enable the RTGS/NEFT process to complete in order to verify the payment made and continue the bidding process.
- If the payment is successful, the bidder will go the e-Tender portal for submission of the bid response documents.
- If the payment verification is unsuccessful, the amount will be returned to the bidders account.

c) Refund/Settlement Process

- Once the evaluation of the bid is done the EMD amount of the unsuccessful bidder will be returned through an automated process to the respective bank accounts from which they have made the payment transaction.
- After the financial evaluation the EMD of the bidders other than L1 bidder and L2 bidder will be refunded through the process mentioned above.
- After the Letter of Intent (LoI) issued to the L1 bidder is accepted the EMD amount of the L2 bidder will be refunded through the process mentioned above.

Note: Enlisted agencies under MSME and NSIC organizations for Consultancy services/ Project Management or similar nature of works are exempted for submission of EMD. However, such agencies shall have to submit the relevant documents.

d) Bid Validity: The bid shall remain valid and binding on the Bidder for one hundred twenty (120) days from the final time and date for submission of the bid. Bid validity for a shorter period shall be rejected by the e-Tender Committee as non-responsive.

e) Modification and Withdrawal of Bid:

- 1) The bidder may modify or withdraw its bid after the Bid's submission; prior to the deadline prescribed for submission of Bids.
- 2) No bid shall be allowed to be modified subsequent to the deadline for submission of Bids.
- 3) No bid shall be allowed to be withdrawn in the interval between the deadline for submission of Bids and the expiration of the period of bid validity specified in the clause K (b) above. Withdrawal during this period may result in the forfeiture of the bid security.

- d) **Rejection of Bid:** WBBB reserves the right to accept or reject any bid and to cancel the bidding processes and reject all bids at any time prior to the award of contract without there by incurring any liability to the affected Bidder(s) / Consultant(s) or any obligation to inform the affected Bidder(s)/ Consultant(s) of the ground for Employer's action.

L. Payment Schedule

The payment to the Consultant shall be made as shown below:

a. Payment of DPR Component

1. 20% of the agreed amount on submitting the landscaping Master Layout Plan together with preliminary drawings and rough cost estimates.
2. 20% of the agreed amount on submission of the detailed architectural and structural drawings of the components in each Zone together with the final Master Layout Plan.
3. 30% of the agreed amount on submission of the detailed interpretation drawings and construction level drawings, detailed cost estimates together with detailed specifications of work, specification of materials to be used and the source of materials and 3D views of major component and the RFP document (including SLA) for procuring agencies for executing the work.
4. 10% shall be paid on acceptance of the DPR
5. The balance amount of 20% shall be paid after completion of the Ganga Biodiversity Park with due satisfactory certificate from the concerned authority.

b. Payment of Monitoring and Evaluation Component

1. The payment of monitoring and evaluation component will be made during execution phase of the Ganga Biodiversity Park, Kalna project. Timelines and percentages for the release to consultant will be same as those defined for the execution agency. The details will be available in the agreement which will be signed between execution agency and Project Implementing Authority on award of contract for execution. Thus, payments for monitoring and evaluation component will be linked directly to the progress of the project execution as approved by Project Implementation Authority.
2. WBBB shall not be responsible for providing any financial support except as per the payment schedule mentioned above. Any other expenditure like traveling, communication, boarding and lodging etc. for the consulting team engaged in the project shall be borne by the Consultant itself. However, field visit may be facilitated by WBBB.

M. Penalty

In case of non-compliance of contract clauses and/ or non-submission of deliverables within the stipulated time period and/or poor performance of the team, a penalty of up to 0.5 % (Zero Point Five Percent) of the contract value per week shall be levied on the Consultant till to maximum 5% of contract value.

Further, the WBBB may forfeit the security deposit, if deemed fit.

N. Other terms and conditions:

- a. Conditional proposals are not acceptable.
- b. WBBB reserves the right to negotiate the offer price with the first ranked applicant.
- c. Mere issue of the RFP document does not qualify the applicant for an appointment.
- d. Proposals received from applicants who do not comply with the Eligibility Criteria specified in the RFP document will be rejected.
- e. The submission of RFP implies that the applicant has read the contents of RFP document and the Letter of Proposal and has accepted all the terms and conditions mentioned in this RFP document.
- f. WBBB reserves the right to accept/ reject any or all of the RFPs and cancel the selection process at any stage without assigning any reason. Further, WBBB at its sole discretion can reject Partial RFPs, Conditional RFPs and other procedurally defective RFPs.
- g. Power of Attorney authorizing the person to sign all the documents pertaining to this RFP shall be submitted in the Technical Proposal. Only the authorized signatory should submit the RFP.
- h. The applicants have to familiarize themselves with the location of the Project for which the DPR has to be submitted and should have a clear idea of the plan of action.

O. Agreement

The successful applicant, on receipt of the Letter of Intent (LOI) from the WBBB, should return a signed copy duly acknowledged as a token of acceptance and should execute an Agreement within 15(fifteen) days from date of receipt of the LOI for the due fulfillment of the contract and shall have to pay all stamp duty, lawyer's charge and other expenses incidental to the execution of the agreement. If the applicant fails to execute the Agreement in time then the EMD shall be forfeited and the Contract shall be cancelled. In addition, it will also entail the penalties as deemed fit by WBBB and blacklisting of the Consultant.

In case of cancellation of contract, WBBB may offer the project to the next best scoring applicant in the RFP evaluation on lower of the financial offers of the current applicant and next best applicant.

P. Performance Security

- a. **DPR Component:** The successful/ selected applicant shall furnish Performance Security equivalent to 10% of the contract value for DPR Component (including value of Tender Document and SLA document for the execution agency) rounded to the nearest rupee in the form of Demand Draft from any nationalized banks in India along with the signing of agreement. The Performance Security should remain valid for a period of 90days beyond the date of completion of all contractual obligations for DPR Component of the project.
- b. **Monitoring and Evaluation Component:** The successful/ selected applicant shall furnish Performance Security equivalent to 10% of the contract value for Monitoring and Evaluation Component (covering technical support and supervision of execution of project) rounded to the nearest rupee in the form of Demand Draft from any nationalized banks in India along with the signing of agreement. The Performance Security should remain valid for a period of 90 days beyond the date of completion of all contractual obligations for Monitoring and Evaluation Component of the project.

- c. Performance Security may be paid in one lump-sum or in two parts—separately for each component of this RFP, as approved by WBBB on signing of agreement for each part.
- d. If the successful applicant fails to deposit the security and execute the agreement as stated above, the Earnest Money deposited by him will be forfeited and any loss incurred by WBBB will be recovered from the defaulter.
- e. The Performance Security deposit will be released only after the successful completion of the contract and acceptance of the project by the WBBB. But in the event of the consultant causing any loss to WBBB, the Board shall be entitled to forfeit the security deposits. Any remaining loss may also be deducted from payments to be released to the consultant, which may be due at any time from WBBB.

Q. Liquidated Damages

WBBB reserves the right to sue and recover from the consultant for liquidated damages the extent of losses and expenses, if any, incurred by WBBB, apart from forfeiture of Performance Security, on account of any wrong/illegal/malafide advice given by the Consultant.

R. Conflict of Interest

- a. Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the applicant to inform WBBB, detailing the conflict in writing as an attachment with the application.
- b. WBBB will be the final arbitrator in cases of potential conflicts of interest. Failure to notify WBBB of any potential conflict of interest will invalidate any verbal or written agreement.
- c. Actual and potential conflicts of interest must be declared by a person involved in a selection of consultant process.

S. Dispute Settlement

Agreement on this assignment shall be governed by, construed and interpreted in accordance with the Laws in India. Any disputes, differences or claim arising out of or in connection with or in relation with this agreement which is not resolved amicably between WBBB and the Consultant shall be referred to and finally resolved by a Sole Arbitrator, who will be appointed by WBBB and such proceedings shall be conducted in accordance with the Arbitration and Conciliation Act 1996 for the time being in force or as amended from time to time. The award made in pursuance thereof shall be final and binding on the parties. Courts in the city of Kolkata alone shall have jurisdiction to entertain any application or other proceedings in respect of any thing arising under this agreement and any award or awards made by Sole Arbitrator hereunder. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.

Guidelines for Submission of Request for Proposal (RFP)

A-Required Information

The following information shall be submitted using given formats and where no formats are specified, free format can be used. All relevant information and document shall be uploaded on e-tender portal as per requirement.

- a. Complete name of the applicant, date of establishment and type of organization whether individual, proprietorship, partnership, private limited company, public limited company etc.
- b. Exact and complete corporate/ registered/ home office address, business address, telephone numbers, fax numbers, E-mail. For consultant of foreign registry, indicate if there is any branch office(s) established in India with details in an aforesaid manner.
- c. Under this item, indicate financial figures from consultancy business for past 5(five) financial years.
- d. Organizational strength of consultant shall be given. Details of institutional expert/s on payroll and having over 5 years of experience and their academic qualification (Doctorates, Post Graduates, Graduates or Diploma etc.) in specific field/s relevant to the proposed project should be given.
- e. An undertaking for supply of true information shall be given as per.
- f. The Request for Proposal is to be submitted in the manner prescribed below:- All information as detailed below is to be submitted on e-tender portal as per requirement.
 1. Covering Letter.
 2. Board Resolution/ Power of Attorney of the person signing the RFP.
 3. Checklist of Submissions (Annexure- I).
 4. Details of Interested Party/Applicant (Annexure- II).
 5. Details of Experience (Annexure- III).
 6. Approach and Methodology for implementation of project (Annexure- IV).
 7. Non- Black Listing Certificate (Annexure- V).
 8. Financial Offer (Annexure- VI).

RFP Documents can be downloaded from e-tender portal www.wbtenders.gov.in or the Environment Department website www.environmentwb.gov.in. The applicants are expected to read all instructions, forms, terms, and other details in the RFP document carefully. Failure to furnish complete information as mentioned in the RFP document or submission of a proposal not substantially responsive to the RFP documents in every respect will be at the applicant's risk and may result in rejection of the proposal.

B-Instructions for submission of RFP

1. Applicant shall go through the guidelines before submitting RFP proposal.
2. If the applicant feels that submitting certain information not covered in the guidelines would be in his interest, he may submit such information.

3. Prospective bidders may visit Website: <http://wbetender.gov.in> or www.environmentwb.gov.in directly for detailed terms & conditions of e-Tender. Bidders willing to take parts in the process of e-Tendering are requested to obtain Class-II or Class –III Digital Signature Certificate (DSC) from any authorized servicing authority (CA) under CCA, Govt. of India, viz. NIC. DSC is given as a USB token. After obtaining the DSC, from the approved CA, they are requested to register the fact of possessing the DSC through registration system available in the Website.
4. Prospective bidders may download a complete set of bidding document from the Website <http://wbetender.gov.in> with the help of e-token. This is the only mode of collection of tender document. Tenders are to be submitted online. Details of submission procedure are given fully under Instruction to the Bidders (ITB).
5. Selection to be made under Combined Quality Cum Cost Based Selection (CQCCBS) Method. This bidding takes simultaneous bid procedure in two parts (Folder). Bidding System Part-1: Technical Bid consisting of all technical details along with commercial terms and conditions and Part-2: Financial Bid indicating the price for the items mentioned in the technical bid.
6. Documents in support of all qualification information shall be submitted with online application. Proposal of RFP with qualification information shall be furnished on/before the due date of submission.
7. The RFP of applicant/s received one-tender portal by the WBBB shall be the basis for evaluating and short-listing eligible consultants who will be invited to submit the detailed proposal for services required.
8. All Applications shall be submitted in English.
9. The Consultant shall submit only one Proposal. If more than one proposal is submitted by the same consultant, they will be disqualified and rejected.
10. WBBB reserves the right to reject any Applications without assigning any reasons thereof.
11. The Applicant shall provide all the information sought under this Qualification Document. WBBB would evaluate only those Applications that are received in the required format and complete in all respects. Incomplete and/or conditional Applications shall be liable for rejection.
12. No claims whatsoever will be entertained if the submission is not received by the due date and time.
13. RFPs will be opened by the Chairman of RFP Opening committee appointed by WBBB on pre-decided date and time specified. The RFPs will be opened online on www.wbtenders.gov.in in presence of members of the opening committee. Applicants or their authorized representatives are invited to be present on the occasion. The opening shall take place at the Office the West Bengal Biodiversity Board, Prani Sampad Bhawan (5th floor) LB - 2, Sector - III, Salt Lake City Kolkata- 700106, West Bengal, India, on specified date.
14. The Consultant shall submit a signed and complete RFP comprising the documents and forms in accordance with RFP documents.
15. An authorized representative of the Consultant shall sign the original submission letter in the required format for RFP submission and shall initial all pages. The authorization shall be in the form of a written power of attorney attached to the RFP Proposal.
16. RFP shall be submitted in two parts – a Technical Proposal and a Financial Proposal. Any submission must be addressed to the office of Chairman, West Bengal Biodiversity Board, Prani Sampad Bhawan (5th floor) LB - 2, Sector - III, Salt Lake City Kolkata-700106, West Bengal, India.

Short-listing (Eligibility) Criteria for Consultant

WBBB shall accept & consider only those RFPs from Interested Parties which meet the following minimum requirements:

A-Annual Turn over

The Average annual turnover of last Three Years (2021-2022, 2022-2023, 2023-2024) should be more than ₹15 Lakh.

B- Experience and Subject Experts

Applicant must have prime consultant successful experience as follows:

- a. The applicant must have at least 5 Years of experience in similar activities.
- b. The Team Leader of Consultant should have degree in Architecture/ Civil Engineering/ Horticulture/ Forestry/ Zoology/ Botany/ Environmental Science/ Ecology/ Natural Resource Management.
- c. Consultant may require inputs and services of experts (in addition to team leader) from time to time during project tenure. Experts may be required from the field of Architecture, Civil Engineering/ Hydrology / Geology, Forestry/ Zoology /Botany, Environmental Science/ Ecology / Natural Resource Management, Wildlife/ Entomology/ Biodiversity and/or Sociology/ Master of Social work (MSW).
- d. The applicant should have experience of at least one project for either execution of similar project or preparing DPR of similar projects. Similar project means project related to Biodiversity Park, Nature Park, Ecotourism, Protected Area, Buffer Area, Flood Plan Restoration, Grassland, Riparian Zone, Riverine Jetty/ Wharves, Forest Community.

C-Other Requirements-

- a. Applicant interested in providing the Service should provide information demonstrating that he has the required capabilities, qualifications and relevant experience to perform the services.
- b. Interested Parties may participate in the RFP singly. Consortium or any kind of joint proposals are not allowed.
- c. The applicant may be an institute or organization/ registered private company, firm, trust registered under GOI Act/ Rules.
- d. Consultant should submit a copy of latest tax filings (GST, Income tax, professional tax, etc) and legal compliances (RoC return, KYC, etc.)

D-Evaluation Criteria and Method of Evaluation

Evaluation Criteria of Technical Bid:

The Technical Bid of the Bidder will be evaluated as per below mentioned table.

Table – I

| S. No. | Parameters | Marking criteria | Max Mark |
|---------|--|---|-------------|
| 1. | Experience in Consultation / or Implementation of Projects a) Number of years of experience | 0-5 yrs = 5 pts. 5-10 yrs = 10 pts. 10 yrs and above = 15 pts. | 30 |
| | b) Past experience of holding studies/jobs of similar nature with value of work in a single year | > 25 lakh = 15 pts. 25-15 lakh = 10 pts. < 15 lakh = 5 pts. | |
| 2.(i) | Team Leader Designated Professor or Fellow from Recognized University/ Associate Expert in the field of ecology & biodiversity / animal and fishery science / conservation and allied science | 4 Marks for Team Leader | 4 |
| 2.(ii) | Technical Expert Sr. Naval Architect/ Ocean Engineer/Oceanographer | 3 Marks for Technical Expert | 3 |
| 2.(iii) | Technical Staff/Associate in other sector Civil Engineer, Experience in public health is desirable | 3 Marks for Technical Staff/Associate | 3 |
| 2(iv) | Experience of Technical Staff/Associate | | |
| | Team Leader Designated Professor or Fellow from Recognized University/ Associate Expert in the field of ecology & biodiversity / animal and | > 20 years > 15-20 years upto 15 years | 5 3 2 |
| | Technical Expert Sr. Naval Architect/ Ocean Engineer/Oceanographer | > 10 years > 5-10 years upto 5 years | 5 3 2 |
| | Technical Staff/Associate in other sector Civil Engineer, Experience in public health is desirable | > 10 years > 5-10 years upto 5 years | 5 3 2 |
| 3 | Profile of the firm & Proposed approach & methodology of project | 5 Marks for Director's professional certificates, Organization chart, Practical Training facility | 5 |
| 4 | Conceptual presentation with work plan (walk through) | -- | 30 |
| 5 | Maximum Turn Over of a year within last three financial years. The turnover certificate should be duly certified by a CA with UDIN on his letter head.) | >20 Lakhs and above = 10 pts. >15-20 Lakhs = 8 pts. 12-15 lakhs = 5 pts. | 10 |

*Selection of the Consultant will be based on **Combined-Quality-cum-Cost-Based-Selection (CQCBS)** method. This will be done in a two-stage process for evaluating the RFPs comprising of technical and financial proposals.

a. Technical Evaluation

In the **first stage**, technical evaluation will be carried out in the following steps:

- i. Marks will be allotted for various evaluation criteria as per Table-I above. All marks will be based on documents submitted with the RFP.
- ii. Based on this evaluation, a preliminary short-list of applicants shall be prepared and published. An applicant has to obtain 60% marks to qualify for the preliminary short-list.
- iii. The applicants in the preliminary short-list shall be called for power point presentation where members of the proposed team of the Consultant shall be present.
- iv. The highest technical proposal will be assigned a score of 100 (One Hundred) points and the scores of other proposals will be proportionately assigned.

Technical Score (TS) = (technical score to be evaluated/ highest technical score) x 100

- v. The applicants who secure the cut-off score in the Technical Proposal will be included in the **final short-list**.

b. Financial Evaluation

In the **second stage**, the financial proposal of the finally short-listed firms will be opened and a financial evaluation will be carried out. The lowest financial proposal will be assigned a score of 100 (One Hundred) points and the scores of other proposals will be proportionally assigned.

Financial Score (FS) = (lowest quote/ quoted value) x 100

Total Score

- i. A **weightage in the ratio 70:30** will be assigned for the technical and financial proposals, respectively.

Total Score = (0.7 x TS) + (0.3 x FS)

- ii. Proposals will finally be ranked according to the Total Score which is their combined technical and financial scores with respective weightage. The applicant with the highest Total Score will be the first ranked applicant (hereinafter referred to as the selected applicant) who shall be called for negotiation, if necessary, while the second ranked applicant will be kept in reserve.

FINAL (COMBINED) EVALUATION

(An Illustration)

Table – II

| Firm (1) | Technical Scores (2) | Weighted Technical Score (3) [(2) x 0.7] (T = 0.7) | Amount quoted by bidder (4) | Financial Score (4) | Weighted Financial Score (5) [(4) x 0.3] (P = 0.3) | Combined Score & Rank (6) (3) + (5) |
|----------|----------------------|--|-----------------------------|---------------------|--|--|
| ABC | 75 | 52.50 | L1 | 100=100 x (L1/L1) | 30.00 | 82.50 - I |
| DEF | 80 | 56.00 | L4 | 68=100 x (L1/L4) | 20.40 | 76.40 - IV |
| GHI | 84 | 58.80 | L3 | 75=100 x (L1/L3) | 22.50 | 81.30 - III |
| JKL | 78 | 54.60 | L2 | 90=100 x (L1/L2) | 27.00 | 81.60 - II |

Annexure- I - Checklist of submission

| Sr.No. | Particulars | Submitted at Page No. |
|--------|--|--------------------------|
| 1 | Covering Letter | |
| 2 | Earnest Money Deposit (EMD) | |
| 3 | Power of Attorney of the Person Signing the RFP | |
| 4 | Check list of Submissions | |
| 5 | Details of Consultant Firm | |
| 6 | Financial Statement of the Last Five Financial Years | |
| 7 | Details of Interested Party/Applicant | |
| 8 | Registration Certificate | |
| 9 | GST Registration and Latest Return | |
| 10 | PAN Card and Latest ITR | |
| 11 | TAN Registration | |
| 12 | EPF Registration and Latest Return | |
| 13 | Professional Tax Registration and Latest Return | |
| 14 | Details of Experience | |
| 15 | Approach and Methodology for implementation of project | |
| 16 | Non-Black Listing Certificate | |
| 17 | Financial Offer | |

Annexure-II - Details of Interested Party/Applicant

| Consultant | Date of Establishment | Country | Type of organization | | | |
|------------|-----------------------|---------|----------------------|-------------|-------------|-------|
| | | | Individual | Partnership | Corporation | Other |
| | | | | | | |

1. Corporate/registeredOffice/BusinessAddress/TelephoneNos./CableAddress/Email address of consultant and its branch offices for Consultant
2. Consultant's former name and year of establishment
3. Narrative description of Consultant firms if any(Use other sheet, if necessary)
4. Names of not more than two (2) principals who may be contacted with title, telephone number/ fax number, E mail address.

Annexure -III - Details of Experience

Detail of the qualification works executed (Please mention only such works which qualifies the category/class for which you have applied)

| Sl. No. | Name of work | Work executed for (Name of the organization with address, office & telephone number) | Nature of work (in brief) | Location of work | Present value of the work | Stipulated time of completion | Actual time for completion | If work left incomplete or terminated (Furnish reason) |
|---------|--------------|---|------------------------------|------------------|---------------------------|-------------------------------|----------------------------|---|
| 1 | | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |

(Signature of the Consultant or Authorized Representative)

Annexure- IV -Approach and methodology for implementation of project

Technical Approach: -

Methodology: -

(Signature of the Consultant or his Authorized
Representative)

Annexure-V

-

Non-Black Listing Certificate

Non-Black Listing / Non-Debarment / Non-Termination / Non-Penalised, etc. Declaration

(To be given in Organization Letter Head)

To
The Member Secretary,
West Bengal Biodiversity Board,
Prani Sampad Bhaban, 5th Floor, LB-2, Sector-III,
Salt Lake, Kolkata – 700 106, INDIA

Ref:e-NIT No. WBBB-02/2024-25 dated _____ 2024

Name of the work: Consultancy Services for the planning, design, drawing, preparation of Detailed Project Report (DPR), BOQ preparation and supervision, etc. for Establishment of Ganga Biodiversity Park at Kalna, Purba Bardhaman.

Sir / Madam,

We hereby solemnly declare that all the information submitted through / statements made in this bid submission are true, complete and correct, and we will produce Original documents on demand by the Authority.

We also hereby solemnly declare that we are not black listed / debarred / terminated / penalised, etc. by the Government of India or any State Government(s) of India / any agency of the Central or State Government(s) of India / any Public Sector Undertaking of India / any other Regulatory authority or autonomous body in India / any other country in the world for any kind of fraudulent activities.

Dated this Day of 20

(Signature)
(In the capacity of)
With official seal

Annexure-VI - Financial Statement

(Rupees in Crore)

| Sr. No. | Particulars | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 |
|---------|--|-----------|-----------|-----------|-----------|-----------|
| 1 | Annual Turnover from Consulting Business | | | | | |
| 2 | Net Profit | | | | | |
| 3 | Reference Document Page No. | | | | | |

1. Values should be duly certified by statutory body like Chartered Accountant or Independent Auditors who are competent to do so as recognized by the State concerned.
2. The amount shall be stated in Indian Rupees (INR).
3. For the purpose of short listing, conversion to Indian Rupees shall be based on average of the buying and selling rates of Reserve Bank of India as on the Proposal submission date.
4. In case the exchange rate for any currency is not available as per the provision of this section, then MPSBB reserves the right to use the rate available from an alternative source at its sole discretion.

Annexure – VII - Undertaking

(To be given in Organization Letter Head)

I certify that the information in the above Expression of Interest forms is true to the best of our knowledge. I also understand that any misleading or wrong information given in this application will lead to disqualification of this application straightaway.

Authorized Signatory of Applicant

Annexure-VIII

Technical Bid Letter:

To
The Member Secretary,
West Bengal Biodiversity Board,
Environment Department, Govt. of West Bengal,
Prani Sampad Bhaban, 5th Floor, LB 2, Sector-III,
Salt Lake, Kolkata – 700 106, INDIA

Ref: e-NIT No.WBBB-01/2024-25 dated 09.07.2024

Sir/Madam,

We hereby offer to provide the services at the prices and rates mentioned in the Financial Bid.

We do hereby undertake that in the event of acceptance of our bid, the Services shall be provided as stipulated in the schedule to the Bid document and that we shall perform all the incidental services.

We agree to abide by our offer for a period of 60 days from the date fixed for opening of the Technical Bids and that we shall remain bound by a communication of acceptance within that time.

We have carefully read and understood the terms and conditions of the tender and the conditions of the Contract applicable to the tender and we do hereby undertake to provide services as per these terms and conditions.

Certified that the bidder is a Company and the person signing the tender is its authorized signatory.

We do hereby undertake, that until a formal contract is prepared and executed, this bid, together with your written acceptance thereof or placement of letter of intent awarding the contract, shall constitute a binding contract between us.

Dated this Day of 20

(Signature)
(in the capacity of)

Duly authorized to sign the Tender Response for and on behalf of: (Name and Address of Firm) Seal/Stamp of bidder

Witness Signature:

Witness Name:

Witness Address:

Signature of the Consultant or
his Authorized Representative)

Annexure-IX

Financial Bid Letter:

To
The Member Secretary,
West Bengal Biodiversity Board,
Environment Department, Govt. of West Bengal,
Prani Sampad Bhaban, 5th Floor, LB 2, Sector-III,
Salt Lake, Kolkata – 700 106, INDIA

Ref: e-NIT No.WBBB-01/2024-25 dated 09.07.2024

Sir/Madam,

We hereby offer to provide the services at the prices and rates mentioned in the Financial Bid.

We do hereby undertake that in the event of acceptance of our bid, the Services shall be provided as stipulated in the schedule to the Bid document and that we shall perform all the incidental services.

We agree to abide by our offer for a period of 60 days from the date fixed for opening of the Technical Bids and that we shall remain bound by a communication of acceptance within that time.

We have carefully read and understood the terms and conditions of the tender and the conditions of the Contract applicable to the tender and we do hereby undertake to provide services as per these terms and conditions.

Certified that the bidder is a Company and the person signing the tender is its authorized signatory.

We do hereby undertake, that until a formal contract is prepared and executed, this bid, together with your written acceptance thereof or placement of letter of intent awarding the contract, shall constitute a binding contract between us.

Dated this Day of 20

(Signature)
(in the capacity of)

Duly authorized to sign the Tender Response for and on behalf of: (Name and Address of Firm) Seal/Stamp of bidder

Witness Signature:

Witness Name:

Witness Address:

Signature of the Consultant or
his Authorized Representative)

Financial Offer:

We give below our best financial offer for various activities pertaining to development of Ganga Biodiversity Park at Kalna.

| S.N | Cost Head | Quoted Value | Applicable taxes | Total Cost |
|--------------|---|--------------|------------------|------------|
| 1 | a. Preparation of Detailed Project Report (DPR) b. Preparation of Tender Document and Service Level Agreement (SLA) Document for selection of Executing agency | | | |
| 2 | Monitoring and evaluation of the project execution activities | | | |
| Grand total= | | | | |

Note: The Financial proposal for DPR component (Cost Heads 1a and 1b in the table above) should not be more than 40% of the total of financial proposal. In case of violation of this clause, the financial proposal will be treated as non-responsive.